

Gate Policy

Regular school attendance is a requirement not just of the Ministry but is necessary in order to ensure educational continuity and quality. IAA has implemented a strict attendance code of practice which has resulted in a marked improvement in the numbers of students who used to arrive late to school.

Most parents have been highly supportive of the policy and so in response to these parents as well as being the appropriate time for review, IAA will undertake a trial of a modified policy. It is hoped, that with parent and student support, it will not be necessary to have to return to the previously stricter code of practice.

Beginning after the August break, students will be permitted to be late twice per semester. On the third lateness they will be turned away.

The process will be:

- Names of late students (Reception 2-Grade 12) will be taken by Security. Students will need to give their Family Number which will be cross checked by Security as this will prevent students from using others' names.
- Students must report to the School Secretary/Receptionist who will enter the names onto the roll and who will keep a tally of lateness.
- Security will forward the names of late students to the School Secretary/Receptionist for cross check purposes.
- Names of student who have accumulated two lateness for the semester will be sent to Security who will be directed to not admit on the third occasion.
- Reception 1 students will be admitted up to 0800 without penalty during first semester only. Reception 1 students will need to adhere to common policy from second semester.
- Students who have medical excuses provided by a doctor will be admitted; however, a log will be kept of such instances. They will have to report to the School Secretary/Receptionist as well. Students will be permitted no more than two medical excused lateness per semester as according to school policy medical appointments should be made out of school hours.