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| **Attach a recent**  **picture**  **of your**  **child here** |

**Admissions Application Form**

Name of Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(First) (Father’s) (Family)

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| **Student’s Personal Details** | | | |
| Date of Birth ( Day/ Month/ Year): | | Gender: | |
| Place of Birth: | | Nationality: | |
| Religion: | | Home address: | |
| Street Name: | | Building Number: | |
| Student resides with: | | Passport Number: | |
| Date of Issue: | Issued At: | | Date of Expiry: |
| Current Grade & System of the School: | | Applying for Academic Year: | |

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| **Parents Details** |

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| Marital Status: Married Separated Divorced Widowed  Custody of Child (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| Father’s Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| Title (Mr. /Dr / Other): | | Place of Birth: | |
| Nationality: | | Religion: | |
| Home Address: | | Passport Number: | |
| Date of Issue: | Issued At: | | Date of Expiry: |
| Place of Work: | | Business Address: | |
| Job Title: | | Business Telephone Number: | |
| Business Fax Number: | | Home Telephone Number: | |
| Mobile Number: | | Email Address: | |

Mother’s Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Title (Mrs. /Dr / Other): | | Place of Birth: | |
| Nationality: | | Religion: | |
| Home Address: | | Passport Number: | |
| Date of Issue: | Issued At: | | Date of Expiry: |
| Place of Work: | | Business Address: | |
| Job Title: | | Business Telephone Number: | |
| Business Fax Number: | | Home Telephone Number: | |
| Mobile Number: | | Email Address: | |

In case of an emergency and if the school is unable to contact the parents, please notify:

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship to student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mobile Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Siblings** (Brothers and Sisters) | | | | |
| **Name** | **Date of Birth** | **Current School** | **Grade level** | **Applying to IAA**  **(Yes/ No)** |
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| **Language Profile** | |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | First language learned by student. |
| (Please specify if your child has learned two languages simultaneously since birth). | |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Number of years in school in first language. |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Second language learned by student. |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Number of years in school in second language. |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Language most frequently used by student at home with siblings. |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Language most frequently used at home with mother. |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Language most frequently used at home with father. |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Language most frequently used between parents at home. |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Other language influences (e.g. language spoken by nanny, languages studied in school only or languages spoken in countries the child has lived in but not spoken at home). |

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| **Academic Information** | | | |
| Previous Schools  (starting from most recent) | School: | School: | School: |
| Public/ Private |  |  |  |
| From – To |  |  |  |
| School Address |  |  |  |
| Telephone Number |  |  |  |
| Fax Number |  |  |  |
| Contact Name (Principal/ Head Teacher) |  |  |  |
| Email Address |  |  |  |
| Language of Instruction |  |  |  |
| Reason for leaving |  |  |  |

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| **Academic Information** |
| Has your child ever received any specific learning support such as EAL, ESL, Gifted and Talented? If yes, (please give details) Yes No |
| Does your child have Special Education Needs (SEN)?  If yes, (please give details) Yes No |
| Does your child have any physical or mental disabilities?  If yes, (please give details) Yes No |
| Has your child ever skipped a year or placed in a year below normal age?  If yes, which one and when (please give details) Yes No |
| Has your child ever been asked to repeat a year?  If yes, which one and when (please give details) Yes No |
| Has your child ever been denied moving up a year?  If yes, (please give details) Yes No |
| Has your child been offered a place for the coming year at their present school?  Yes No NA (for Pre-K & KG1 only) (If **no**, please give details) |
| Please inform us of any circumstances which may affect your child’s schooling, (for example: learning problems, dyslexia, disrupted schooling). Please include any applicable reports. |
| Has your child ever received any educational support in the form of private tutors? Yes: No:  If yes, (please give details). |

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| **Additional Information** |
| 1. How did you hear about the International Academy- Amman School? If you referred by IAA family, please indicate the family name(s)? Website Parent: Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_     Word-of-mouth Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 1. Have any of your children been previously enrolled in IAA? If yes, please give details. |
| 1. Please identify any accomplishments of your child: 2. Academics Music Athletics Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. (check any that apply and explain) |
| 1. Please provide the name, address, email, mobile number and home number of the person who is responsible for the payment of tuition and school expenses? |
| **Pre-K Applications Only:** |
| Is your child toilet-trained? ☐ Yes ☐ No  If not, will you commit to having your child toilet trained prior to the start of school? ☐ Yes ☐ No |

I hereby apply for the admission of the aforementioned student to the **International Academy - Amman**. All provided information is true and accurate. I understand that IAA reserves the right to check any information /details/enclosures as provided with the application and understand that misinformation, information withheld and/or information misrepresented will result in my application either being cancelled and/or my child withdrawn from the school and/or their place declared vacant. I also agree to pay all school fees and deposits promptly (as requested). I further understand that all school fees are subject to change according to IAA’s discretion and that all school fees (testing fees, registration fees, supplies, bus fees, tuition fees, lunch fees and other expenses) are **non-refundable** once my child/ren is/are enrolled for the academic year.

**Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Relationship: Father ( ) Mother ( ) Guardian ( )**

The following items should be included with the application form:

* Certified copy of birth certificate.
* Copy of passport.
* Copy of family book (for Jordanians only).
* Copy of immunization records.
* Four recent photographs.
* Copy of valid residency (for non-Jordanians).
* Official transcripts/school reports (from the past three years).
* Confidential references (for Grades 6 and above).
* Filled Medical Form and Letter of Undertaking.
* Note: IAA does not retain declined applications. Parents may choose to make full reapplication for the following year.

**Ministry of Education Requirements:**

1. **Students transferring to IAA from other schools in Jordan:**
2. Will be provided with an Acceptance Letter to give to the previous school.
3. Previous school should be asked to transfer the student’s file electronically via (OpenEMIS), the Education Management Information System used by the Ministry of Education in Jordan.
4. Previous school should provide the parents with the Transfer Letter, latest Ministry Report Card and the student’s file to hand them over to IAA.
5. **Students transferring from outside Jordan must provide certified school reports from the following authorities in this sequence:**
6. Ministry of Education (in the country which the student is arriving from).
7. Jordanian Embassy or Jordanian Cultural Attaché (for Jordanians) OR Ministry of Foreign Affairs (for non-Jordanians). If there is no Embassy or Cultural Attaché, the Jordanian Ministry of Foreign Affairs will acknowledge certification from the Ministry of Education in the country of origin as sufficient.
8. Upon arrival to Jordan: Ministry of Foreign Affairs (Amman/Tel: 06573150).
9. Directorate of Examinations & Tests (Jabal al-Webdeh/ Tel: 064624814) for report equivalence.
10. Directorate of Private Education (Jabal Al-Hussein/ Tel: 06469603), for an official acceptance letter.

* Note: Directorate of Examinations & Tests and Directorate of Private Education will request originals and copies of passport, acceptance letter from IAA and valid residency for non-Jordanian students.
* Students with UK school transcripts must certify their reports at The British Council (Jabal Amman/ Tel: 064603420), then steps 4 and 5 only.
* Students with USA school transcripts must certify their reports at AMIDEAST (Abdoun/ Tel: 065929994), then steps 4 and 5 only.
* Students arriving from Canada must certify their reports at the Ministry of Foreign Affairs (Ontario, Canada) and then by the Canadian Embassy in Amman, then steps 3, 4 and 5.